



**Eastern New York Local Section Administration Form 2015**

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2015?*	4
2. How many members were there in the executive committee during 2015?*	9
3. How did the executive committee communicate with one another during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - local section meetings
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2015 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2015?*(Check all that apply.)	<input type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2015? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. How many members voted in your local section officer election in 2015?*	19

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

<p>11. 2015 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>2015 was a successful year for our section. In addition to continuing our normal monthly meetings, we selected and awarded our Buck-Whitney Award to Dr. Wei Min, and we had a very nice event to celebrate this award and hear about Dr. Min's research. As always, we honored our 50- and 60-year members, as well as our 2014 NCW "Best Booth" award winners, at an Awards ceremony in May. We continued the tradition of our "Beer Chemistry" meeting in February, which was held in Schenectady at the Van Dyck Restaurant (Mad Jack Brewery) and included a guided beer tasting by Sam Pagano, the head brewer. It was a very popular event. We also held our annual Undergraduate Research Symposium in April at Siena College. This event grows every year and is our most attended monthly meeting - it was another huge success in 2015. In September, we hosted Howard and Sally Peters (aka "Mr. and Mrs. Chocolate") for their farewell tour. During the tour, the Peters' visited five local sections in the northeast. The attendance at the meeting was very high (just over 90 people attended), and everyone had a great time learning about the history and chemistry of chocolate...not to mention the free samples.</p> <p>The 2015 National Chemistry Day event held at the State Museum in Albany in October was another huge success with 397 children and 266 adults attending. We continue to have more volunteers help at this event each year, as well.</p> <p>A major accomplishment for 2015 was the revision of our section's Bylaws, something we had been discussing for some time. With the help of Matthew Chan and the Committee on Constitution and Bylaws, we revised our Bylaws to (1) ensure consistency with ACS national in terms of terminology, etc., and (2) allow for electronic balloting in future elections, among other small edits.</p>
<p>12. 2016 Chair's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Arrange to archive electronic copies of our monthly meeting minutes to allow access by members.</p>
	<p>Arrange events such as Science Cafes, Chemists Celebrate Earth Day to raise local section visibility</p>
	<p>Expand the diversity of speakers at section meetings to engage broader spectrum of membership.</p>
<p>b. What are your concerns and challenges?*</p>	<p>As 2016 starts the ENY-ACS leadership is investigating several new initiatives, including diversification of our monthly meeting formats to encourage the participation of younger chemists, new initiatives to keep our members informed of section activities, and the development and improvement of support services for members seeking employment or new career opportunities. The section has a stable core membership that is critical to our current plans and operations. As we move forward with new initiatives and increasing the involvement of our younger members, I think it will be important to keep our core membership involved and engaged, and providing opportunities for newer active members to learn the operations of the section from our core. It is also important to make sure that our core membership is informed of and supports the new initiatives that we are implementing. By the same token, this must be balanced with encouraging members that want to assume a more active role in our local section.</p>
<p>13. 2016 Chair-Elect's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Increase efforts by the section to facilitate employment in chemistry and chemical engineering.</p>
	<p>Increase awareness on the financial state of the section leading to a balanced budget</p>
	<p>Initiate efforts to standardize section activities</p>

<p>b. What are your concerns and challenges?*</p>	<p>High unemployment rate among chemists and chemical engineers is being discussed within ACS extensively. Eastern NY is home to several universities with strong talent in the fields of chemistry and chemical engineering. However, many of the graduating students struggle to find jobs in general and especially locally. ACS needs to play a leadership role in introducing future chemists and chemical engineers to future and diverse careers and in facilitating networking.</p> <p>Additionally, over the last three years, I have noticed stagnant active participation. It is desired to have growing number of active members that includes younger and new members. The section relies on the same members every year for key events such as undergraduate symposium and National Chemistry Week. A deep understanding of the root cause of stagnant active participation is needed for long-term and sustainable growth of the section.</p>
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**Local Section Administration Form - Organization**

<p>1. Did your local section have any active committees with two or more members during 2015?*</p>	<p><input checked="" type="radio"/> Yes    <input type="radio"/> No</p>																																																																								
<p>a. If the response to 1 (above question ) is YES, please select the committee and enter the chair's name.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40px;"><input checked="" type="checkbox"/></td> <td style="width: 300px;">Awards</td> <td style="width: 300px;">Michael Hagerman</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Budget/Finance</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Career assistance/Employment</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Chemistry Olympiad</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Community Activities</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Continuing Education</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Educational</td> <td>William Kennerly</td> </tr> <tr> <td><input type="checkbox"/></td> <td>EHS</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Environmental</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Government Affairs</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Industry Relations</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Long Range Planning</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Membership/Membership Retention</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Mentoring</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Minority Affairs</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Newsletter/Publications</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Nominations</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Professional Relations</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Project SEED</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Public Relations</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Senior Chemists</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Women Chemists</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Younger Chemists</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other</td> <td></td> </tr> </table>	<input checked="" type="checkbox"/>	Awards	Michael Hagerman	<input type="checkbox"/>	Budget/Finance		<input type="checkbox"/>	Career assistance/Employment		<input type="checkbox"/>	Chemistry Olympiad		<input type="checkbox"/>	Community Activities		<input type="checkbox"/>	Continuing Education		<input checked="" type="checkbox"/>	Educational	William Kennerly	<input type="checkbox"/>	EHS		<input type="checkbox"/>	Environmental		<input type="checkbox"/>	Government Affairs		<input type="checkbox"/>	Industry Relations		<input type="checkbox"/>	Long Range Planning		<input type="checkbox"/>	Membership/Membership Retention		<input type="checkbox"/>	Mentoring		<input type="checkbox"/>	Minority Affairs		<input type="checkbox"/>	Newsletter/Publications		<input type="checkbox"/>	Nominations		<input type="checkbox"/>	Professional Relations		<input type="checkbox"/>	Project SEED		<input type="checkbox"/>	Public Relations		<input type="checkbox"/>	Senior Chemists		<input type="checkbox"/>	Women Chemists		<input type="checkbox"/>	Younger Chemists		<input type="checkbox"/>	Other	
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2. How many subsections were active in your local section during 2015?*	0																																																																								
3. How many subsection meetings were held by your local section during 2015?*	0																																																																								
4. How many topical groups were active in your local section during 2015?*	0																																																																								
5. How many topical group meetings were held in your local section during 2015?*	0																																																																								
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No																																																																								
7. How many dues-paying affiliate members were in your local section during 2015?*	3																																																																								
8. What was the approximate number of active volunteers in your local section during 2015?*	250																																																																								
9. Please estimate the number of new volunteers in your	50																																																																								

local section during 2015?*	
10. Please indicate all the ways that your local section recognized volunteers during 2015.* (Check all that apply.)	<input checked="" type="checkbox"/> Certificates <input checked="" type="checkbox"/> Awards <input checked="" type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

**Local Section Administration Form - Communications**

1. How many local section meetings were held during 2015?*	8
2. On average, how many members attended a local section meeting during 2015?*	55
3. How did Councilors report to your local section members about national ACS matters during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	1. Information (upcoming events, etc.) is posted on the Section website. 2. Information is sent out by mass e-mail to the Section members. 3. Information is announced at local section meetings
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	8
6. What social media does your local section use?	<input type="checkbox"/> Facebook <input type="checkbox"/> Twitter <input type="checkbox"/> LinkedIn <input type="checkbox"/> Other -
7. Did your local section have a website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	<a href="http://easternny.sites.acs.org/">http://easternny.sites.acs.org/</a>
8. Did your local section post its Annual Report on your website during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Local Section Administration Form - Nomination**

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2015 activities to support your nomination.	<p>2015 was an outstanding year for our section. In addition to continuing our normal monthly meetings, we selected and awarded our Buck-Whitney Award to Dr. Wei Min, and we had a very nice event to celebrate this award and hear about Dr. Min's research. As always, we honored our 50- and 60-year members, as well as our 2014 NCW "Best Booth" award winners, at an Awards ceremony in May. We continued the tradition of our "Beer Chemistry" meeting in February, which was held in Schenectady at the Van Dyck Restaurant (Mad Jack Brewery) and included a guided beer tasting by Sam Pagano, the head brewer. It was a very popular event. We also held our annual Undergraduate Research Symposium in April at Siena College. This event grows every year and is our most attended monthly meeting - it was another huge success in 2015 (attracting around 110 attendees). In September, we hosted Howard and Sally Peters (aka "Mr. and Mrs. Chocolate") for their farewell tour. During the tour, the</p>

